



JEFFERSON TOWNSHIP LOCAL SCHOOL DISTRICT
 2625 S. UNION RD DAYTON OHIO 45417
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DR. RICHARD GATES, SUPERINTENDENT



BLAIRWOOD ELEMENTARY
 1241 BLAIRWOOD AVE
 DAYTON OH 45417
 PH (937) 263-3504 FAX (937) 263-3450

JEFFERSON TWP JR/SR HIGH
 2701 S. UNION RD
 DAYTON OH 45417
 PH (937) 835-5691 FAX (937) 835-5693

INTER-DISTRICT OPEN ENROLLMENT FORMS FOR 2021-2022 SCHOOL YEAR

The Board permits any student from any adjacent district in the state to apply and to enroll in the District schools free of any tuition obligation, provided that all procedures as outlined in the administrative regulations are met.

REQUIREMENTS

- A. Those seeking open enrollment in adjacent school districts will follow all application procedures, including deadlines for application and notification of students and Superintendents of adjacent districts whenever an adjacent district’s student’s application is approved.
- B. District capacity limits are as follows:

Blairwood Elementary	Grades K-2	18
Blairwood Elementary	Grades 3-6	20
Jefferson Jr. /Sr. High School	Grades 7-12	20
- C. Resident students and previously enrolled adjacent district joint vocational students have preference over first-time applicants.
- D. There will be no requirements of academic, athletic, artistic or extracurricular skills required.
- E. There are no limitations on admitting disabled students, unless services required in an IEP are not available in the District.
- F. There is no requirement that the student be proficient in the English language.
- G. There may be rejection of any applying student because the student has been subject to disciplinary proceedings, particularly an applicant who has been suspended or expelled by the adjacent district for ten (10) consecutive days or more in the term for which admission is sought or in the term immediately preceding the term for which admission is sought.
- H. Students are responsible for their own transportation unless they are met at an existing Jefferson Township Local Schools bus stop.
- I. Whenever possible, open enrollment students must fulfill the credit requirements of Jefferson Township Local School District.
- J. Appropriate racial balance is to be maintained in district schools, classrooms and programs.
- K. In the event a student is admitted under our open enrollment policy, that student may be withdrawn at any point throughout if as a result of non-compliance with the JTLS student code of conduct. The Superintendent or his designee will have the responsibility of enforcement in these situations.

●OPEN ENROLLMENT CHECKLIST

YOU MUST HAVE THE FOLLOWING INFORMATION BEFORE THIS PACKET WILL BE ACCEPTED.

- 1. BIRTH CERTIFICATE
 Any student enrolling without a birth certificate must be reported to the police department (Missing Child Law ORC 3313.375)
- 2. CUSTODY PAPERS / DIVORCE PAPERS
 Must have a copy (if child no longer lives with both parents).
 Only custodial parent may enroll child.
- 3. SOCIAL SECURITY NUMBER
 To be entered on front page, as well as a copy of Social Security Card.
- 4. IMMUNIZATION RECORDS
 From previous school or doctor's office / medical form.
- 5. TRANSCRIPT/REPORT CARD FOR BLAIR WOOD
 A copy of transcript from previous school and a copy of last report card. If transcript is not available for elementary or middle school then you will need last report card.
- 6. TESTING SCORES
 A copy of testing scores from previous school including Achievement Tests 3, 4, 5, 6, 7 or 8 or EOC exams
- 7. DISCIPLINE
 A letter from the district of the last semester attended (if other than Jefferson) stating that they have not been suspended or expelled for more than 10 days.
- 8. LUNCH FORM
- 9. STUDENT REGISTRATION FORM
- 10. ETR (Psychological Report) (if applicable)
- 11. IEP (Individual Education Plan) (if applicable)

ALL ITEMS MUST BE ATTACHED OR PACKET WILL NOT BE ACCEPTED
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