

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**REGULAR MEETING**  
**Friday, August 20, 2021**

The Jefferson Township Local School Board of Education met for a Regular meeting on Friday, August 20, 2021 at the Administration Office, 2625 South Union Road, Dayton, Ohio. President C. V. Mitchell, III called the meeting to order at 12:02 p.m.

The President requested all recite the Pledge of Allegiance.

Roll Call:

Ms. Daniel, absent; Rev. Dargan, present; Dr. Helms, present; Mr. Mitchell, present; Mr. Orr, present.

Four members present.

(Resolution #21.079) ADOPTION OF AGENDA

The adoption of the August 20, 2021 agenda was moved by Rev. Dargan and seconded by Dr. Helms.

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

APPROVAL OF MINUTES

(Resolution #21.080) APPROVE MINUTES

Mr. Orr moved and Mr. Mitchell seconded the approval of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the minutes for the July 19, 2021 Regular meeting."

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

BOARD RECOMMENDATIONS

(Resolution #21.081) APPROVE 2021 OSBA DELEGATE AND ALTERNATE DELEGATE

Dr. Helms moved and Mr. Mitchell seconded the approval of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District; a majority of its full membership therein concurring, that it approve, the appointment of Rev. Dargan as delegate, and Mr. Orr as alternate delegate, to the 2021 Ohio School Boards Association (OSBA) Annual Business Meeting".

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Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

BOARD MEMBER REPORTS:

None

PUBLIC PARTICIPATION:

None.

TREASURER'S REPORT AND RECOMMENDATIONS:

(Resolution #21.082) TREASURER'S REPORT AND RECOMMENDATIONS  
The approval of the following Treasurer/CFO recommendations was moved by Mr. Orr and seconded by Dr. Helms:

➤ APPROVE FINANCIAL REPORTS

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the July 2021 Financial Reports as presented."

➤ APPROVE OHIO DEFERRED COMPENSATION RESOLUTION

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the Ohio Deferred Compensation Plan Adoption Resolution."

➤ APPROVE CORRECTION TO RESOLUTION 21.058

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the following Return Advances."

<u>From</u>	<u>To</u>	<u>Amount</u>
572-9021 Title I-A	001-0000 General	\$24,131.02
590-9021 Title II-A	001-0000 General	\$ 978.58
Total		<u>\$25,109.60</u>

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➤ APPROVE THEN AND NOW CERTIFICATION

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the following Then and Now Certification."

<u>Vendor</u>	<u>PO#</u>	<u>Date</u>	<u>Amount</u>
Montgomery County ESC	201275	08/13/2021	\$14,630.00

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

(Resolution #21.083) APPROVE AGREEMENTS (EXHIBITS 1-3)

Mr. Orr moved and Mr. Mitchell seconded the approval of the following agreements:

➤ APPROVE EPC FOOD SERVICE COMPLIANCE CONSULTING AGREEMENT

Approve the adoption of the Food Service Compliance Consulting Agreement with the Southwestern Ohio Educational Purchasing Cooperative (EPC). (Exhibit 1)

➤ APPROVE PRESCHOOL PROMISE MEMORANDUM OF UNDERSTANDING

Approve the adoption of the Preschool Promise Memorandum of Understanding (MOU). (Exhibit 2)

➤ APPROVE MVCDC FOOD SERVICE AGREEMENT

Approve the adoption of the Miami Valley Child Development Center (MVCDC) Food Service Agreement. (Exhibit 3)

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.084) APPROVE MCESC SERVICE AGREEMENT (EXHIBIT 4)

Mr. Orr moved and Rev. Dargan seconded the approval of the Montgomery County ESC Service Agreement for Remote Learning Center Tuition for the 2021-2022 school year, as presented in Exhibit 4.

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

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(Resolution #21.085) APPROVE CERTIFIED EMPLOYEE

Dr. Helms moved and Mr. Mitchell seconded the approval of the following certificated employee for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Jessica Liska	Math/ELA, Grades 4-9	BA+150,9

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.086) APPROVE CERTIFIED EMPLOYEE

Mr. Orr moved and Mr. Mitchell seconded the approval of the following certificated employee for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Almartino Dargan	Physical Education/Health	BA,3

Roll call: Ms. Daniel, absent; Rev. Dargan, *abstain*; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.087) APPROVE SPECIAL EDUCATION DIRECTOR AGREEMENT

Rev. Dargan moved and Dr. Helms seconded the approval of the Special Education Director Agreement with Mary Conlon for the 2021-2022 school year.

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.088) APPROVE ACADEMIC INSTRUCTIONAL COACH

Mr. Orr moved and Dr. Helms seconded the approval of the resolution regarding Chavin Lewis as an Academic Instructional Coach for the 2021-2022 school year (190-day calendar).

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.089) APPROVE CLASSIFIED EMPLOYEES

Mr. Orr moved and Mr. Mitchell seconded the approval of the following classified employees for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Angela Cupp	Principal's Secretary	5
Carolyn Tupy	Principal's Secretary	6
Clyde Rogers	Custodian	6

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Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.090) APPROVE RESIGNATIONS

Mr. Orr moved and Dr. Helms seconded the approval of the following resignations for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Christina Fischer	Head Cook-Blairwood	08/31/2021
Angela Cupp	Principal's Secretary	08/11/2021
Traci Hiett	Pk-3 Teacher	06/23/2021

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.091) APPROVE SUBSTITUTE

Mr. Mitchell moved and Mr. Orr seconded the approval of Ann Eversole as a substitute Secretary for the 2021-2022 school year.

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.092) APPROVE SUPPLEMENTAL CONTRACTS

Mr. Orr moved and Rev. Dargan seconded the approval of the following supplemental contracts for the 2021-2022 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Karita Houston	Head Volleyball Coach	2
Shelly Clark	Assistant Volleyball Coach	4

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #21.093) ADJOURNMENT

It was moved by Mr. Mitchell and seconded by Rev. Dargan that the meeting be adjourned.

Roll call: Ms. Daniel, absent; Rev. Dargan, aye; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

The Treasurer/CFO declared the meeting adjourned at 12:38 p.m.

CV Mitchell III  
President

Craig Jones  
Treasurer/CFO