

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**REGULAR MEETING**  
**Monday, August 12, 2019**

The Jefferson Township Local School Board of Education met for a Regular meeting on Monday, August 12, 2019 at the Jefferson Township Local Schools Administration Office, 2625 South Union Road, Dayton, Ohio. President C. V. Mitchell, III called the meeting to order at 6:05 p.m.

The President requested all present stand and recite the Pledge of Allegiance.

Roll Call:

Rev. Dargan, present; Mr. Hamilton, absent; Dr. Helms, present; Mr. Mitchell, present; Mr. Orr, present.

Four members present.

(Resolution #19.083) ADOPTION OF AGENDA

The adoption of the August 12, 2019 agenda was moved by Mr. Orr and seconded by Dr. Helms.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.084) APPROVAL OF MINUTES

The approval of the following resolution was moved by Rev. Dargan and seconded by Dr. Helms:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the minutes from the June 10, 2019 Regular meeting and from the June 28, 2019 Special meeting."

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

BOARD MEMBER REPORTS:

None

PUBLIC PARTICIPATION:

Harry Wise inquired about the territory transfer to Valley View LSD. Brenda Wise expressed concern about whether we are meeting the emotional needs of students.

BOARD RECOMMENDATIONS

None.

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**REGULAR MEETING**  
**Monday, August 12, 2019**

TREASURER'S REPORT AND RECOMMENDATIONS:

(Resolution #19.085) TREASURER'S REPORT AND RECOMMENDATIONS  
The approval of the following Treasurer recommendations was moved by Mr. Orr and seconded by Mr. Mitchell:

➤ Financial Reports

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the June and July 2019 Financial Reports as presented."

➤ Approve Then and Now Certification

Recommend the adoption of the following resolution:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it approve, the following Then and Now Certification for 2018-2019:"

<u>Vendor</u>	<u>PO#</u>	<u>Date</u>	<u>Amount</u>
Good Samaritan Hospital	200098	07/17/2019	\$32,500.00
Miami County ESC	200111	07/22/2019	\$ 9,600.00

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS:

(Resolution #19.086) CLASSIFIED EMPLOYMENT

Rev. Dargan moved and Mr. Orr seconded the motion to approve the employment of the following individuals for the 2019-2020 School Year:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Brian Hammond	Custodian-Blairwood	2

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.087) CERTIFIED EMPLOYMENT

Mr. Orr moved and Dr. Helms seconded the motion to approve the employment of the following individuals for the 2019-2020 School Year:

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**REGULAR MEETING**  
**Monday, August 12, 2019**

<u>Name</u>	<u>Position</u>	<u>Step</u>
David Babb	7-12 <sup>th</sup> Soc. Studies-Jr./Sr. High	BA+150,4
Emily Bailie	Elementary Teacher-Blairwood	MA,5
Harrison Brunner	7-12 <sup>th</sup> Science-Jr./Sr. High	BA,9
Kara Bennington	Elementary Teacher-Blairwood	MA,4
Annika Cunningham	Elementary Teacher-Blairwood	BA,0
Merylin Desarro	Intervention Specialist- Jr./Sr. High	MA+15,10
Brynn Flickinger	Elementary Teacher-Blairwood	BA,0
Aimee Green	7-12 <sup>th</sup> ELA-Jr./Sr. High	BA,4
Stephen Hall	Elementary Teacher-Blairwood	BA,4
Shari Ogletree	Elementary Teacher-Blairwood	MA,10
Jordan Patera	Elementary Teacher-Blairwood	BA,0
Robert Phillips	7-12 <sup>th</sup> ELA-Jr./Sr. High	BA,6
Katelyn Snee	7-12 <sup>th</sup> ELA-Jr./Sr. High	BA,4
Elizabeth Yazell	Elementary Teacher-Blairwood	BA,2

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.088) NON-BARGAINING UNIT EMPLOYEE

Rev. Dargan moved and Mr. Orr seconded the approval of the employment of William Mitchell, as Athletic Director, at step 6 for the 2019-2020 school year.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, abstain; Mr. Orr, aye. Motion carried.

(Resolution #19.089) RESIGNATION

The approval of the following resolution was moved by Mr. Orr and seconded by Rev. Dargan:

"Be it resolved by the Board of Education of the Jefferson Township Local School District, a majority of its full membership therein concurring, that it accept the resignation of Candice Corwin, Jefferson Jr./Sr. High 7-12<sup>th</sup> ELA teacher, effective July 11, 2019."

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.090) SCHOOL SECURITY OFFICER JOB DESCRIPTION

Dr. Helms moved and Mr. Orr seconded the approval of the job description for the School Security Officer for the 2019-2020 school year as presented in Exhibit 1.

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**REGULAR MEETING**  
**Monday, August 12, 2019**

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.091) RESOLUTION FOR INDEPENDENT CONTRACTOR FOR SCHOOL SECURITY OFFICER

Rev. Dargan moved and Dr. Helms seconded the approval of the hiring of an Independent Contractor as the School Security Officer as presented in Exhibit 2.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.092) RESOLUTION FOR SCHOOL SECURITY OFFICER

Mr. Orr moved and Rev. Dargan seconded the approval of the resolution for School Security Officer as presented in Exhibit 3.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.093) ATHLETIC DIRECTOR JOB DESCRIPTION

Dr. Helms moved and Mr. Orr seconded the approval of the job description for the Athletic Director presented in Exhibit 4.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.094) ATHLETIC DIRECTOR SALARY SCHEDULE

Mr. Orr moved and Dr. Helms seconded the approval of the salary schedule for the Athletic Director as presented in Exhibit 5.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.095) DIGITAL LEARNING COORDINATOR JOB DESCRIPTION

Mr. Orr moved and Mr. Mitchell seconded the approval of the job description for the Digital Learning Coordinator as presented in Exhibit 6.

Roll call: Rev. Dargan, abstain; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**REGULAR MEETING**  
**Monday, August 12, 2019**

(Resolution #19.096) RESOLUTION FOR DIGITAL LEARNING COORDINATOR

Mr. Mitchell moved and Mr. Orr seconded the approval of the resolution for the Digital Learning Coordinator as presented in Exhibit 8.

Roll call: Rev. Dargan, abstain; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.097) RESOLUTION RECOGNIZING MRS. JOHNNIE MAE KIMBERLIN

Mr. Orr moved and Dr. Helms seconded the approval of the resolution regarding Mrs. Johnnie Mae Kimberlin as presented in Exhibit 9.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.098) RESOLUTION FOR SPECIAL EDUCATION SUPERVISOR

Mr. Mitchell moved and Dr. Helms seconded the approval of the resolution for the Special Education Supervisor as presented in Exhibit 10.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.099) SPECIAL EDUCATION SUPERVISOR JOB DESCRIPTION

Mr. Orr moved and Rev. Dargan seconded the approval of the job description for the Special Education Supervisor presented in Exhibit 11.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.100) PAYMENT IN LIEU OF TRANSPORTATION CONTRACTS

Mr. Orr moved and Mr. Mitchell seconded the approval of the following Payment in Lieu of Transportation Contracts for the 2018-2019 school year:

<u>Parent</u>	<u>School</u>	<u># of Students</u>
Mark Kordenat	Bishop Liebold	1
Melissa Sanders	East Dayton Christian	1

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**REGULAR MEETING**  
**Monday, August 12, 2019**

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.101) CONTRACTS

Mr. Orr moved and Rev. Dargan seconded the approval of the following contracts for the 2019-2020 school year:

- Foodservice Compliance Consulting Agreement with the SW Ohio EPC - \$17,100 per year.
- Independent Contractor for School Security Services - Aaron A. Smith - \$28,000.
- Independent Contractor James D. Hazzard Jr., Ed.S. - Psychoeducational evaluations at \$750.00.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.102) HANDBOOKS

Rev. Dargan moved and Mr. Mitchell seconded the approval of the following handbooks for the 2019-2020 school year:

- Student Handbook
- Staff Handbook
- Administrative Handbook

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.103) POLICIES

Mr. Orr moved and Rev. Dargan seconded the approval of the following policies:

0131, 0141.2, 0164, 0165.1, 0651.2, 0165.3, 0166, 0168, 0169.1, 1240.01, 1422, 1541, 1662, 2111, 2260, 2261, 2261.01, 2261.03, 2271, 2700, 3122, 3140, 3175, 3362, 3440, 4121, 4122, 4140, 4162, 4362, 5111, 5112, 5517, 5610, 5610.02, 5610.03, 5611, 6320, 6325, 6423, 7530, 7530.02, 7542, 7543, 8141, 8400, 8600.04, 9141

The Following policies are being updated for compliance, adding contact information for the current Principals. No other changes to these 504 ADA policies.

1623, 2260.01, 3123, 4123.

**JEFFERSON TOWNSHIP LOCAL BOARD OF EDUCATION MINUTES**  
**REGULAR MEETING**  
**Monday, August 12, 2019**

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

(Resolution #19.104) CORRECTION

Mr. Orr moved and Mr. Mitchell seconded the approval of the correction to Resolution 19.078 from the June 28, 2019 Minutes as follows:

<u>Name</u>	<u>Position</u>	<u>Range/Step</u>
Chavin Lewis	Guidance Counselor-Jr./Sr. High	MA+15/15

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

INITIATIVES, COMMUNIATIONS AND UPDATES:

Blairwood Elementary Principal, Monica Woods, updated the board on training and progress with PBIS (Positive Behavioral Interventions and Supports) focusing on Responsibility, Respect and Safety.

(Resolution #19.105) ADJOURNMENT

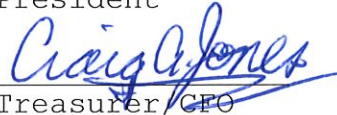
It was moved by Mr. Mitchell and seconded by Mr. Orr that the meeting be adjourned.

Roll call: Rev. Dargan, aye; Mr. Hamilton, absent; Dr. Helms, aye; Mr. Mitchell, aye; Mr. Orr, aye. Motion carried.

The Treasurer/CFO declared the meeting adjourned at 7:03 p.m.



\_\_\_\_\_  
President



\_\_\_\_\_  
Treasurer/CFO